

MINUTES

South Lanarkshire ADP Finance group

13th June 2023

1pm- 2pm

Microsoft Teams

<p>1</p>	<p>Welcome & Apologies Ian Beattie Marie Moy</p> <p>Attendees: Liam Purdie (LP) Craig Cunningham (CrC), Carolann Macdonald (CMac), Jacquie Cringles (JC) Mary Frame (MF), Carol Chamberlain (CC), Sheena Cochrane (Minute taker)</p>	<p>LP (Chair)</p>
<p>2</p>	<p>Pan Lanarkshire Alcohol and Drug Problem Solving Court (PASPSC)</p> <p>LP asked CC to explain what the request was.</p> <p>CC confirmed this a South Lanarkshire request, and is only applied to South Lanarkshire, as the accompanying paper stated Pan Lanarkshire and was pointed out to be outdated. SLC Justice Services were succesful with a Corra bid for £100k.</p> <p>CC continued that within the Corra bid there is a requirement for match funding, which had been brought up at a previous finance group in October 2022, but with no agreement reached.</p> <p>LP advised that since then, there had been a verbal discussion regarding the possibility of SLADP providing funding to the amount of £89k for year 1, and £45k for year 2. This had not been ratified.</p> <p>LP requested that members consider this.</p> <p>CrC and JC asked for clarification about the £89k and £45k as this did not reflect what was written in the paper, and was not match funding as such, and requested a break down for the differences for year 1 and 2.</p>	<p>CC</p>

MINUTES

	<p>A brief discussion followed regarding the use of this money for the peer support worker element specifically, and whether the monies requested were for peer support worker element only.</p> <p>CrC pointed out that there were staff elements from CARES and Social Work within the attached, which did not represent the funding requested.</p> <p>LP advised that SLC Justice Services intentions were to go through a “preferred supplier” route for the identification of peer support workers, due to the time restrictions for spending Corra Funding.</p> <p>MF expressed that she would advise that as SLC is a public body, to consider going through a tendering process for this.</p> <p>LP advised that an SLA would be put in place by Justice Services, and not SLADP as this is their contract, and that SLADP would monitor the outcomes agreed in an MOU from ADP to SLC.</p> <p>ACTION: CC to discuss with Gillian Booth, regarding clarification around stated partners inputs and clarifying funding arrangements, as per submitted proposal; Clarify the peer mentor funding request details (amounts) and exit strategy following year 2; Confirm the procurement from the council side, and what is the governance in place.</p> <p>In principle the SLADP Finance Group members are in support of providing funding for the peer support element for this Test of Change, with the proviso that correct governance arrangements are provided, and the amount of funding requested is confirmed.</p> <p>So as to expedite this, before the next finance group it was agreed that this could be agreed electronically.</p> <p>ACTION: CC to contact group members</p> <p>If discussion is required an extra meeting will be convened.</p>	
3	<p>SHORE Standard</p> <p>ADP Exec Board members approved this proposal in principle at the SLADP Board meeting on 11th May 2023.</p>	CC

MINUTES

	<p>MF sought clarity as to whether this could be added to the Justice Tender which is currently being produced.</p> <p>It was agreed that this would complement the current Justice tender but not be part of it. However, it would require to be the same length of the Justice tender, ie 3 years plus 1, so as to be consistent with this service it complements.</p> <p>LP advised that the SLC Justice Tender should refer also to the Shore Standards officer in submitted annual reports</p> <p>Funding of £43k per annum, was approved by the SLADP Finance Group.</p> <p>ACTION: SLADP To inform Housing of outcome.</p>	
4	<p>TPS – Reachout underspend</p> <p>The proposal for the £211k underspend of Year 1 of the current contract, was discussed in detail by the SLADP Finance Group.</p> <p>All finance members agreed that he proposed £80k breakdown of underspend, should not be approved, as this was for cost of living, and would set a precedent for other services.</p> <p>The other elements, including £20k for staff wellbeing and £91k for Crisis Intervention and Overdose Response were both agreed by the SLADP Finance Group.</p> <p>MF advised that a Variation of Contract will be required to show how the funds will be re-allocated within the contract.</p> <p>ACTION: Procurement to produce Variation of Contract</p> <p>MF confirmed that TPS should be requested to invoice £80k less in Year 1. Year 2 and Year 3 remain at £850k</p> <p>CC confirmed that there have not been any uplifts to any services due to cost of living, and for future reference this should be accounted in future proposals.</p> <p>ACTION: SLADP To inform TPS of outcome.</p>	CC

MINUTES

5	<p>Substance Misuse Nurse Liaison Service</p> <p>The first recommendation within the proposal was for 1 Band 6 nursing post on a permanent basis. Whilst the Finance group agreed that this was a well written proposal, due to it being part of core acute services it would be agreed that it would not be supported by SLADP.</p> <p>An alternative proposal was considered for 1 Band 6 nursing post on a 2 year fixed term basis as a Test of Change.</p> <p>This was discussed and CC advised that a sustainability plan would be required for the future after the Test of Change. CMac Advised the fixed contract would have to be 18 months. JC supportive in principal but re-iterated that this would not be long term funding.</p> <p>LP advised as this is core model of delivery it should not be funded by SLADP. It should be escalated through their own internal services.</p> <p>Therefore, the SLADP Finance Group agreed not to approve this funding request, and LP suggested that the Substance Misuse Nurse Liaison Service should be advised to ask how they can support the service internally.</p> <p>ACTION: SLADP To inform Substance Misuse Liaison Service of outcome.</p>	CC
6	<p>Lanarkshire Beacons rent increases</p> <p>The landlord at the Credit Union is asking for a rent increase for the Beacons in Blantyre. This is currently £22k, possible increase to £25k. This has not yet been confirmed but raised to the SLADP Finance group so it can be considered.</p> <p>The Finance Group agreed that this will likely be asked of rents for all beacons, therefore CC raised it for awareness to be addressed in future.</p>	CC
7	<p>CARes/ADP Savings</p> <p>Defer to next meeting as IB not in attendance.</p>	IB
8	<p>Date of next meeting – 23rd August 2023</p> <p>New date to be set as LP is on annual leave</p>	

MINUTES

New Funding Agreed.

Funding Bid No	Recipient	Amount	Duration	Source	PO/eCor /Cross Charge	Waiver Required Y/N
1406231	Justice Services – Approved in principal with details to be provided	£TBC	2 years	ADP	Cross Charge	
1406232	Housing	£43k per annum	3 years plus 1 (to coincide with Justice Tender)	ADP	Cross Charge	

Amendments to current Funding

Funding Bid No	Recipient	Current Contract details	Amendment Details
	TPS	Currently 3 years at £850k.	Year 1 to be reduced to £770k. TPS will be requested to invoice up to £770k. Variation of contract required to confirm amended use of funding